

Steven Shelton  
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113 Hale Library  
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Manhattan, KS 66506



**K-State Libraries**  
137 Hale Library  
Manhattan, KS 66506 -1200  
[www.lib.k-state.edu](http://www.lib.k-state.edu)

May 5, 2009

Dear Steven,

Thank you very much for backing up two sessions for Public Speaking classes for Public Speaking classes on February 23 and 24, 2009. Your willingness to teach and work with the breakout groups helped to keep the students focused on learning about sources for their research. I also greatly appreciate that you worked with Tara Coleman to put things away at the end of the library days. Considering that we had reference books, handouts, and laptops, your work made a big task manageable.

You may be interested to learn that 719 students attended our sessions. Your participation in the Instruction Team and activities such as the Public Speaking and Expository Writing library days has made it possible for K-State Libraries' Instruction Team to provide basic library instruction to more than 2800 students this year.

Sincerely,

A handwritten signature in cursive script that reads "Sara K. Kearns".

Sara K. Kearns  
Instruction Coordinator  
K-State Libraries

**Hale Library**  
137 Hale Library  
785-532-3014

**Fiedler Engineering Library**  
1093 Fiedler Hall  
785-532-3764

**K-State Salina Library**  
111 Technology Center  
785-826-2640

**Math/Physics Library**  
105 Cardwell Hall  
785-532-6827

**Veterinary Medical Library**  
408 Trotter Hall  
785-532-6006

**Weigel Library of Architecture and Design**  
323 Seaton Hall  
785-532-5968

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